



Main Street - Douglas, MA
October 3, 2026 9:00am - 4:00pm
FOOD CONCESSION APPLICATION

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Douglas Oktoberfest is a Rain or Shine Event

The cost of a 100 sq. ft. space is discounted to \$70.00 per space if paid (or postmarked) by August 15, Applications received after this date will be \$100.00 per space. All Food Concession applications are considered on a first come, first served basis. All Food vendors are selected by the committee and selections are made in the best interest of the event. Food Concession space is limited and the Douglas Oktoberfest makes every effort to provide unique and diverse food choices. Duplications are avoided as much as possible and the Committee reserves the right to approval all menu items. All decisions of the committee are final. Fees are not refundable. Electricity is \$15.00 extra. Electric sites are limited. Please see 2026 Food Concession Rules and Regulations. Board of Health Application MUST Accompany This Form.

Please complete the information below:

NAME PHONE EMAIL

ADDRESS

Serve-Safe Certified? YES or NO (circle). If Yes, Name: Note: Attach Copies of Certificates to this application

Type of setup:

AWNING | CANOPIE | POPUP | TRAILER (circle one). Dimensions: Length: Width:

Note: Canopies, and Popups require leg weights to hold them down.

Cooking Methods Used (Circle): ELECTRIC | GREASE/OIL | OTHER:

Cooking Fuels Used (Circle): ELECTRIC | PROPANE | OTHER:

Will you be offering Nut-Free, Sugar-Free, or Gluten Free Items? (circle) YES or NO.

If Yes, Explain:

Menu: (List ALL Items that you want to offer, attach additional sheets if needed.)

Blank lines for menu listing

All vendors must consent to and sign this release statement.

I, the undersigned, do hereby consent to my participation in Oktoberfest in the town of Douglas. I also agree to forever release the Town of Douglas and all its employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in Oktoberfest (hereafter called the organizers) from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to myself or property damage resulting from my participation in the Oktoberfest event. I also promise, to indemnify, defend, and hold harmless the organizers against any and all legal claims and proceedings of any description that may have been asserted in the past or may be asserted in the future, directly or indirectly, arising from personal injuries to myself, a third party or property damage resulting from my participation in Oktoberfest. I further affirm that I have read this Consent and Release Statement and that I understand its contents and purpose. I understand that my participation is voluntary and that I am free to choose not to participate in said programs. By signing this Form, I affirm that I have decided to participate in the Town of Douglas Oktoberfest with full knowledge that the organizers will not be liable to anyone for personal injuries and/or damages that I may suffer in participating in Oktoberfest event or its activities.

Signature: Date

Signature of any other participant/s

Douglas Festival Committee

29 Depot Street, Douglas, MA 01516

2026 Food Concessions, Rules and Regulations

1. The cost of a space is discounted to \$70 for a 100 sq. ft. space if the application and fee is received by August 15, Applications received after that date will be charged \$100.00 per space. Vendors needing more than a single space will need to purchase the additional sites needed by their setup. This event is rain or shine, fees are not refundable. Special considerations may be made for refunds or future credit for registered vendors if the event is cancelled by the Committee due Pandemic or other circumstance. Checks for Vendor fees must be made out to the ***Douglas Festival Committee***.
2. All food Vendors MUST be approved by the ***Douglas Festival Committee*** prior to acceptance and submittal for a BOH food permit. The food permit application, all supporting certificates, and a check made out to the "Town of Douglas" for the \$35 BOH Fee must accompany the Octoberfest Vendor Application when sent to the ***Douglas Festival Committee***. If accepted, the Committee will forward the BOH application to the Douglas BOH for review and approval.
3. Food Trucks are not allowed. A limited number of food trailers will be accepted but must not exceed 26' feet long by 8' feet wide. We reserve the right to refuse any trailers that do not conform to the size or layout restrictions noted on the application. Food trailers must also comply with all pre-inspection requirements of the Douglas Board of Health and the Douglas Fire Departments. Vendors with trailers will be contacted by those officials to arrange a date/time for the inspection prior to the event.
4. Vendors using pop-ups or canopies will be required to provide enough leg-weights to safely anchor the unit. Only 10'x10' size units are allowed. You will be setup on pavement so no stakes are allowed. Canopies and Pop-ups are required to comply with all applicable safety and fire codes. Tags with Flame Rating info is required on Canopies and awnings where cooking will be performed. You are required to list these items in the space provided on your vendor form or you will not be allowed to use them. Food Concessions using popups and canopies will be inspected the morning of the event by the local Board of Health, Building, and Fire Departments.
5. No Generators are allowed in the festival area. Electric is available for an additional \$15.00 fee. Vendor must supply their own 100ft, 120volt, 20amp rated cord. Only one 20amp connection is allowed per vendor. Electric users must have an ABC rated fire extinguisher on hand. Vendors cooking with fats or oils must have a class K fire extinguisher as well as a Class ABC extinguisher on hand at all times. All Propane tanks must be secured from tipping or damage by use of a milk crate or other such method.
6. Main Street will close to thru-traffic at 6:00am. All Vendors needing to enter the festival area to set up their site will be re-directed to the festival entrance at the COOK STREET Barricade. Vendors will need to display their **Vendor Placard** to the officer on duty to be allowed entrance with a vehicle to set up.
7. All Vendors will receive a Vendor Packet by email approximately 7-10 days prior to the event which will include additional setup instructions, site location, and a **Vendor Placard** which vendors will need to display to detail officers to gain entry. Site locations are assigned on a first-come, first served basis.
8. **ALL Food Vendors with trailers** will be contacted to arrange a time for the delivery and placement of the trailer. Trailers are placed in their assigned sites on Pleasant Street on the day or evening before the event to make positioning easier. A trailer dolly will be available to assist in placement. All tow vehicles must be removed from the area after trailer placement.
9. **Early departure or removal of items from vendor sites are prohibited.** The event draws thousands of patrons from all over the Blackstone Valley area. Try to bring enough stock so that you do not sell out early. Packing up your site early is disruptive to other vendors around you and will not be allowed. Food Trailers will not be able to leave until the street re-opens.
10. Vendors /Crafters will be responsible for bringing their own trash bags and cleaning their area, during and after the event. Please remove all trash and leave your area as you found it. We supply only your site space, please bring your own tables and chairs or anything else needed for your set up. Attention smokers, smoking will not be permitted on the sites, to ensure the comfort and safety of others. Be respectful, do not throw your cigarette butts on the ground.
11. The Douglas Oktoberfest is a very popular event, vendor space is limited. All vendors are selected on a first come, first served basis. All vendors are considered and are selected in the best interest of the event. All decisions made by the committee are final. We will notify you of your acceptance as a vendor as soon as we can. *No vendor application will be accepted without proper fees paid in full when the application is submitted.* **Telephone or Emailed applications without prior payment are not sufficient to reserve a vendor site. There are no Exceptions.**



TOWN OF DOUGLAS
BOARD OF HEALTH
29 DEPOT STREET
DOUGLAS, MA 01516

(508) 476-4000 x. 252
kharris@douglas-ma.gov

508-476-0023 FAX
508-476-1619 TTY

APPLICATION FOR A ONE-DAY FOOD SERVICE PERMIT FOR OCTOBERFEST

DATE: _____ FEE: \$35.00 (Payable to the Town of Douglas)

BUSINESS NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CELL PHONE NUMBER: _____

APPLICANT'S NAME _____

DO YOU HAVE A MOBILE UNIT: _____

WHO IN YOUR ORGANIZATION HOLDS THE **SERVSAFE** AND **ALLERGEN AWARENESS** CERTIFICATIONS?

A COPY OF THESE CERTIFICATIONS **MUST** BE SUBMITTED WITH THIS APPLICATION AND THAT PERSON MUST BE ON SITE FOR THE FOOD PREPARATION AND DURING THE TIME THE FOOD IS BEING SERVED.

HOW IS THIS FOOD TO BE PREPARED? _____

WHERE WILL THE FOOD BE PREPARED? _____

HAS THIS SITE BEEN APPROVED BY THE BOARD OF HEALTH? _____

ONE DAY FOOD PERMIT - OCTOBERFEST
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PLEASE LIST THE ITEMS YOU ARE SELLING AND A DESCRIPTION OF THE MEANS OF PREPARATION. PLEASE INCLUDE HOW ITEMS WILL BE KEPT HOT/COLD. WILL DISPOSABLE PAPER GOODS BE USED FOR SERVING? Be as detailed as possible.

Signature of Applicant

for Town of Douglas use only

Date approved by the Octoberfest Committee: _____

Octoberfest Committee Authorized Signature

REVISED 2/23/23 for Octoberfest